

Technical Rule no. 01 PGR

(under article 4 of the Rules governing the Platform for the management of gas release allocation procedures)

Title	Notifications about admission to/exclusion from the PGR
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Reference Legislation	Articles 12, 13, 14, paragraphs 14.1 and 14.3, and article 20, paragraph 20.1 of the Rules governing the Platform for the management of gas release allocation procedures
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1. Foreword

Article 12 of the Rules governing the Platform for the management of gas release allocation procedures (hereafter Rules) provides that a party intending to participate in the PGR shall submit to GME (in accordance with the procedures and within the time limits established in the Technical Rules): a *Domanda di ammissione alla PGR* (PGR Participation Application) in the format of Annex 1 to the Rules, accompanied by the documents referred to in article 13 thereof; and a signed copy of *Contratto di adesione alla PGR* (PGR Participation Agreement) in the format of Annex 2 thereto.

Article 14, paragraph 14.1 of the Rules provides that GME shall (in accordance with the modalities and within the time limits defined in the Technical Rules) notify the applicant of his/her admission to the PGR or of the rejection of his/her application within 15 calendar days of receipt of the application, after verifying the applicant's fulfilment of the requirements and the regularity of the submitted documents.

Article 14, paragraph 14.3 of the Rules provides that, in case of incomplete or irregular documents, GME shall – under the modalities defined in the Technical Rules – notify the applicant of the steps necessary to complete or regularise the documents, as well as of the date by which he/she shall do so.

Article 20, paragraph 20.1 of the Rules provides that, for the purposes of exclusion from the PGR, participants shall – under the modalities and within the time limits defined in the Technical Rules – submit to GME an appropriate written request indicating the date from which exclusion is requested.

2. Time limits and procedure for GME's notifications

GME will send the following notifications by registered letter with return receipt or certified e-mail:

- admission of the applicant to the PGR, or rejection of his/her participation application, within 15 days of the date of receipt thereof (article 14, paragraph 14.1 of the Rules);
- if the submitted documents are irregular or incomplete, the steps necessary to regularise or complete them and the time limit within which to do so (article 14, paragraph 14.3 of the Rules).

3. Time limits and procedure for applicants' notifications

3.1 Admission of organisations (legal persons) to the PGR

With a view to preparing the documents required for admission to the PGR, the applicant must:

1. connect to the following page of GME's website:

<https://www.mercatoelettrico.org/It/Mercati/PGR/ComeParteciparePGR.aspx>;

2. select the "Apply for admission to the PGR" link;

3. complete all the fields of the online form.

After completing the form, the applicant must download the documents (.zip file) generated by the system and affix or have original signatures affixed thereto:

- the **PGR Participation Application** in the format of Annex 1 to the Rules must be signed by the legal representative of the organisation or by a person having powers of representation of the organisation (article 12, para. 12.1 a) of the Rules);
- the **PGR Participation Agreement** in the format of Annex 2 to the Rules must be initialled on each page and signed by the legal representative of the organisation or by a person having powers of representation of the organisation (article 12, paragraph 12.1 b) of the Rules.

The applicant must also complete and sign (or have the above-mentioned persons affix their signatures to) the declaration of power of representation in accordance with Decree no. 445 of the President of the Republic of 28 December 2000, or other equivalent documents on the basis of which GME will carry out a substantial equivalence evaluation, as per article 13, paragraph 13.1 of the Rules.

The documents indicated above, duly completed and signed, must be delivered to GME by post, courier, or certified e-mail.

3.2 Admission of individuals (natural persons) to the PGR

If the applicant is an individual, he/she must submit the following document to GME by post, courier, or certified e-mail:

- the **PGR Participation Application** in the format of Annex 1 to the Rules, pursuant to article 12, para. 12.1 a) of the same Rules), with his/her original signature;
- the **PGR Participation Agreement** in the format of Annex 2 to the Rules, pursuant to article 12, paragraph 12.1 b) of the Rules, with his/her original signature.

4. Time limits and procedure for notifications by participants requesting exclusion from the PGR

A participant wishing to be excluded from the PGR must submit or deliver to GME (by post, courier, or certified e-mail) a request for exclusion from the PGR pursuant to article 20, paragraph 20.1 of the Rules. If the participant is an individual, the request must be signed by him/her. If the participant is an organisation, the request must be signed by the legal representative of the organisation or other person having powers of representation of the organisation.